

Nearly Famous Deli Show Preparation and Hanging Procedure

2708 South Glenstone Ave., Springfield, MO (417)883-3403

Dee Giles, NFD Coordinator (Please refer to VAAS directory for contact information)

THIS SHOW IS HUNG ON THE SECOND SUNDAY OF THE DESIGNATED MONTH.

Exhibitors:

Contact the Coordinator about 3 weeks prior to the show, to verify your participation and ask any questions.

It is recommended that each exhibitor visit the deli prior to the hang date. If it is to be a two-man show, it would be ideal if both parties could go together. Introduce yourself to Nancy Miller (owner) if possible.

Have art work properly framed and ready to hang.

Using the template from the VAAS website, make wall tags for each piece of artwork and use sticky tack to attach them to the wall.

Prepare an Inventory List - 2 copies

One copy will be for your records and one for the Coordinator (give copy to Coordinator before hanging). Include the title, price and your contact information.

A bio and/or Artist Statement is suggested but not required. It's recommended that a sheet protector be used. There is an area at the cashier's counter for posting.

You may place business cards at the cashier's counter. Provide your own business card stand.

Work may be hung on the north and south walls.

The dimensions of the two walls are as follows:

North wall 4' High x 45' Long

South wall 3' High x 45' Long

The deli has step stools. Please do NOT stand on dining chairs.

If you have questions during the show, please direct them to the

coordinator. If necessary, the coordinator will contact Nancy.

HOURS FOR HANGING AND TAKE DOWN: 10 AM TO 12 NOON

As a courtesy to Nancy, you are encouraged to finish hanging by noon. If you don't have anyone to help you hang, please put out a request at the monthly VAAS meeting prior to your show.

Nancy will notify you when a piece sells. 10% of sales is payable to VAAS at the end of your show. If you wish to hang a new piece as your art sells, talk to Nancy about the best time to do that.

If a piece sells, it is best to replace it in the middle of the afternoon, between the lunch and dinner rush.

On the day the show comes down, please note on the coordinator's inventory list which of your works sold.